

**Land Development Coordination: San  
Luis, Somerton, Wellton, Yuma, and  
Yuma County**

Building & Zoning Plan Review  
Timeframes

2019

**Investing in Manufacturing Communities Partnership  
(IMCP)**



**CITY OF SAN LUIS**

# Planning and Zoning Department

**Building Safety Division**

**Contact:** Joaquin Campa, Building Official

**Office:** (928) 341-8565; **Email:** jcampa@cityofsanluis.org

## Building Permit Processing Time Frames

Per Requirements of A.R.S § 9-835

Activity – Building Permits Note: All time frames are business days	Administrative Completeness Review Time	Substantive Review Time		Overall Review Time (includes times for Admin. Review, 1 <sup>st</sup> and 2 <sup>nd</sup> reviews)
		1 <sup>st</sup> Review of Plans	2 <sup>nd</sup> Review of Plans (if needed)	
Commercial Building – New (1 – 9,999 sq. ft.)	2	15	10	27
Commercial Building – New (10,000 sq. ft. or Greater)	5	20	10	35
Commercial Building Retaining Wall	1	10	7	18
Commercial Building – Addition or Alteration	2	15	10	27
Commercial Building – Shell Building	2	15	10	27
Commercial Building – Elec./Plumb/Mech.	1	5	6	11
Commercial Sitework – Grading Only	2	10	7	19
Commercial Sitework – Grading & Utilities	2	15	10	27
Commercial Electrical – Solar PV	2	5	6	12
Commercial Building – Fire	1	5	6	11
Commercial Building – Tower	2	10	7	19
Commercial Building – Demolition	1	5	5	11
Commercial Building – Shade Structure	2	5	5	12
Signs	2	5	5	12
Residential Building – New	1	5	5	11
Residential Building – Addition or Alteration	1	5	5	11
Residential Building – Elec./Plumb/Mech.	1	5	5	11
Residential Building – Solar PV	1	5	5	11
Residential Building – Demolition	1	5	5	11
Residential Standard Floor Plans	1	5	5	11
Residential Pool	1	5	5	11
Factory Built Building – New	2	10	7	19
Factory Built Building – Temporary Office	1	5	5	11
Manufactured Home	1	2	2	5
Park Model	1	2	2	5
Residential Multi Family – New	2	15	10	27
Residential Multi Family – Addition or Alteration	2	15	10	27
Residential Multi Family – Elec./Plumb/Mech.	1	5	5	11
Residential Multi Family – Solar PV	2	5	5	12
Residential Multi Family – Fire Sprinkler	1	5	5	11
Residential Multi Family - Demolition	1	5	5	11



CITY OF SAN LUIS

## Planning and Zoning Department

Development Services Division

Contact: Jose A. Guzman, Director of Planning and Zoning  
Office: (928) 341-8563; Email: jaguzman@cityofsanluis.org

### Zoning Processing Time Frames

Per Requirements of A.R.S § 9-835

Activity – Zoning Processes Note: All time frames are business days or Months	Administrative Completeness Review Time	Substantive Review Time		Overall Review Time (includes times for Admin. Review, 1 <sup>st</sup> and 2 <sup>nd</sup> reviews)
		1 <sup>st</sup> Review of Plans	2 <sup>nd</sup> Review of Plans	
Minor Variance	3	7	5	15 Days
Lot Split / Lot Tie	3	7	5	15 Days
Temporary Use Permit	3	7	5	15 Days
Conditional Use Permit	5	20	20	45 Days
Variance	5	15	15	35 Days
Subdivision – Preliminary Plat	5	20	20	45 Days
Subdivision – Final Plat	10	20	20	50 Days
Plat Amendment	10	20	20	50 Days
Rezoning	10	20	20	50 Days
Zoning Text Amendments	10	20	20	50 Days
General Plan Amendment – Minor	10	20	20	50 Days
General Plan Amendment – Major	15	4 Months	2 Months	6.5 Months



City of Somerton

**Community Development / Building Safety**  
**Contact: Salvador Lopez, Building Inspector**  
**Office: (928) 722-7369; email: salvadorlopez@somertonaz.gov**

### Building Permit Processing Time Frames

Per Requirements of A.R.S § 9-835

Activity – Building Permits Note: All Time Frames are Business Days	Administrative Completeness Review Time	Substantive Review Time		Overall Review Time (includes times for Admin. Review, 1 <sup>st</sup> and 2 <sup>nd</sup> reviews)
		1 <sup>st</sup> Review of Plans	2 <sup>nd</sup> Review of Plans (if needed)	
Commercial Building - New	2	15	10	27
Commercial Building – Addition or Alteration	2	15	10	27
Commercial Building – Shell Building	2	15	10	27
Commercial Building – Elec./Plumb/Mech.	1	5	5	11
Commercial Electrical – Solar PV	2	5	5	12
Commercial Building - Fire	1	5	5	11
Commercial Building – Tower	2	10	7	19
Commercial Building – Demolition	1	5	5	11
Commercial Building – Shade Structure	2	5	5	12
Signs	2	5	5	12
Residential Building – New	1	5	5	11
Residential Building – Addition or Alteration	1	5	5	11
Residential Building – Elec./Plumb/Mech.	1	5	5	11
Residential Building – Solar PV	1	5	5	11
Residential Building – Demolition	1	5	5	11
Residential Standard Floor Plans	1	5	5	11
Factory Built Building – New	2	10	7	19
Factory Built Building – Temporary Office	1	5	5	11
Manufactured Home	1	2	2	5
Park Model	1	2	2	5
Residential Multi Family – New	2	15	10	27
Residential Multi Family – Addition or Alteration	2	15	10	27
Residential Multi Family – Elec./Plumb/Mech.	1	5	5	11
Residential Multi Family – Solar PV	2	5	5	12
Residential Multi-Family – Fire Sprinkler	1	5	5	11
Residential Multi Family – Demolition	1	5	5	11



City of Somerton

**Community Development / Planning and Zoning**  
**Contact: Saul Albor, Planner I**  
**Office: (928) 722-6714; email: saulalbor@somertonaz.gov**

### Zoning Processing Time Frames

Per Requirements of A.R.S § 9-835

Activity – Zoning Processes Note: All Time Frames are Business Days or Months	Administrative Completeness Review Time	Substantive Review Time		Overall Review Time (includes times for Admin. Review, 1 <sup>st</sup> and 2 <sup>nd</sup> reviews)
		1 <sup>st</sup> Review of Plans	2 <sup>nd</sup> Review of Plans (if needed)	
Minor Modification	3	7	5	15 Days
Lot Split / Lot Tie	3	7	5	15 Days
Temporary Use Permit	3	7	5	15 Days
Conditional Use Permit	5	20	20	45 Days
Variance	15	20	20	45 Days
Subdivision – Preliminary Plat	15	30	30	75 Days
Subdivision – Final Plat	5	20	20	45 Days
Plat Amendment / Lot Line Adjustment	5	20	20	45 Days
Rezoning	15	30	30	75 Days
Planned Area Development	15	30	30	75 Days
Zoning Text Amendments	15	60	30	3.5 Months
General Plan Amendment – Minor	15	6 Months	30	7.5 Months
General Plan Amendment – Major	15	12 Months	30	13.5 Months

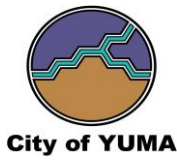


# Town of Wellton

28634 Oakland Avenue P.O. Box 67 Wellton, Arizona 85356 (928) 785-3348 Fax (928) 785-4374

## Building Permit Processing Time Frames A.R.S. § 11-1605

Activity – Building Permits	Administrative Review	Substantive Review Time		Overall Review Time
		1 <sup>ST</sup> Review of Plans	2 <sup>ND</sup> Review of Plans (if needed)	
Commercial	10	15	15	40
Residential	5	10	10	25



**Community Development / Building Safety**

Contact: Alan Kircher, Deputy Building Official

Office: (928) 373-5169; email: alan.kircher@yumaz.gov

**Building Permit Processing Time Frames**

Per Requirements of A.R.S. § 9-835

Activity - Building Permits Note: All Time Frames are Business Days	Administrative Completeness Review Time	Substantive Review Time		Overall Review Time (includes times for Admin. Review and 1st and 2nd reviews)
		1st Review of Plans	2nd Review of Plans (if needed)	
Commercial Building - Addition	2	15	10	27
Commercial Building - Alteration	2	7	5	14
Commercial Building - Fence	1	5	5	11
Commercial Building - Foundation Only	2	10	7	19
Commercial Building - New	2	15	10	27
Commercial Building - Retaining Wall	1	10	7	18
Commercial Building - Roof	1	5	5	11
Commercial Building - Shade Structure	2	5	5	12
Commercial Building - Shell Building	2	15	10	27
Commercial Building - Storage Container	1	5	5	11
Commercial Building - Storage Racking	1	5	5	11
Commercial Building - Stucco	1	5	5	11
Commercial Building - Tank	2	10	7	19
Commercial Building - Tower	2	10	7	19
Commercial Demolition	1	5	5	11
Commercial Electrical	1	5	5	11
Commercial Electrical - Solar PV	2	5	5	12
Commercial Fire Sprinkler	1	5	5	11
Commercial Mechanical	1	5	5	11
Commercial Plumbing	1	5	5	11
Commercial Pool	1	5	5	11
Commercial Sitework - Grading Only	2	10	7	19
Commercial Sitework - Grading & Utilities	2	15	10	27
Factory Built Building - New	2	10	7	19
Factory Built Building - Temp. Office	1	5	5	11
Manufactured Home	1	2	2	5
Park Model	1	2	2	5
Residential Building - New	1	5	5	11
Residential Building - Tract House	1	2	2	5
Residential Demolition	1	5	5	11
Residential Electrical	1	5	5	11
Residential Electrical - Solar PV	1	5	5	11
Residential Fire Sprinkler	1	5	5	11
Residential Mechanical	1	5	5	11
Residential Multi Family - Addition	2	15	10	27
Residential Multi Family - Alteration	2	10	7	19
Residential Multi Family - Carport	2	5	5	12
Residential Multi Family - New	2	15	10	27
Residential Multi Family - Patio	1	5	5	11
Residential Multi Family - Retaining Wall	2	7	5	14
Residential Multi Family - Roof	1	5	5	11
Residential Multi Family - Stucco	1	5	5	11
Residential Multi Family - Windows/Doors	1	5	5	11
Residential Plumbing	1	5	5	11
Residential Pool	1	5	5	11
Residential Sitework - Grading	2	7	5	14
Signs	2	5	5	12
Standard Plans - Residential	1	5	5	11



**Yuma County, Arizona**  
**DEPARTMENT OF DEVELOPMENT SERVICES**  
 2351 West 26<sup>th</sup> Street, Yuma, Arizona 85364  
 Phone: (928) 817-5000  
 Fax: (928) 817-5020

**Building Permit Processing Time Frames A.R.S. § 11-1605**

Note: All Time Frames are Business Days

Activity – Building Permits	Administrative Completeness		Substantive Review Time				Overall Review Time
	Review Time		1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	
	1 <sup>st</sup> Review	2 <sup>nd</sup> Review	Review	Review	Review	Review	
<b>Commercial</b>							
Option 1: Single review	5	5	20	20	N/a		50
Option 2: Multiple reviews	5	5	20	20	20		70
Expedited	5		10	10			25
<b>Residential</b>							
Option 1: Single review	5	5	15	10	N/a		35
Option 2: Multiple reviews	5	5	15	5	5	5	40
Expedited	5		10	10			25
<b>Small Projects</b>	5	2	10	5			22